



COVID-19 Policies to Attend In-person Training Events

Attending an Event:

- Prior to arrival for the event you are required to complete a COVID-19 Waiver and Acknowledgement form and complete a [health assessment](#)
- Face masks required. Must be worn while on the premises and cover mouth and nose entirely. If you are unable to wear a mask, for medical reasons or otherwise, will need to find an online alternative. – [Do's and Don'ts to Properly Wear a Face Mask](#)
- Strict no “walk-in” training attendance enforcement; if you do not pre-register you will be turned away
- Compliance with social distancing measures and other safety procedures is expected before, during and after the training
- Refunds or transferring will be allowed on a case by case basis to ensure participants do not attend training and stay home if feeling unwell
- We request that you **notify our Child Care Aware office immediately** if you develop symptoms or test positive for COVID-19 after attending an in-person training
- No eating or drinking before, during, or after training event while in the venue
- At least 24 hours prior to training notify Child Care Aware if you are bringing an interpreter
 - All interpreters must follow the same health and safety guidelines that training participants are required to follow (Interpreter should follow social distancing, unless interpreter is a member of participant’s family living in the same place)

Failure to comply with these COVID-19 Training Policies will result in not receiving credit for the training event.

Training Coordination

Guidelines will be followed from [MDH’s Seated Entertainment & Meeting Venues](#), including but not limited to:

- 6 feet of physical distance between attendees
- Capacity no greater than 25%
- Masks required at all times
- Cleaned and sanitized training spaces

Cancellation Policy

Training may be canceled at any time due to health and safety concerns at the direction of the Child Care Aware agency, Department of Human Services, and/or Governor Walz.

- Decision to host events will be based on local COVID numbers - in accordance with the MN [Safe Learning Plan](#)
- If a training is cancelled, you will be notified by email or phone using the contact information on Develop

Child Care Aware NW – Professional Development Contacts

Email: mntraining@caplp.org or call 218-512-1579

To find your local Child Care Aware organization, go to: <https://www.childcareawaremn.org/contact-us/>